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| **Course Name** | **Code** | **Semester** | **T+U** | **Credit** | **ECTS** |
| **Presentation techniques** |  | 3 | 3+1 | 3,5 | 4 |
| Prerequisite Courses |  |
| Language of the Course | Turkish |
| Type of Course | Compulsory |
| Course Coordinator |   |
| Instructor |  |
| Course Assistants |  |
| The aim of lesson | To provide students with the necessary theoretical knowledge and practical skills to make successful and effective presentations. |
| Course Learning Outcomes | At the end of this course, the student;1. Gains the ability to make presentations,
2. Recognizes and uses presentation tools,
3. Uses body language
4. Makes an effective presentation in front of the community.
 |
| Course Content | This course; It covers the important elements for a successful presentation, preparation of the presentation plan, analysis of the audience, oratory, diction, effective use of body language, learning the presentation tools and coping with the excitement of the presentation. |
| **Weeks** | **Topics** |
| one | Presentation concept |
| 2 | Characteristics of a good speaker and a good speaker |
| 3 | Fear of presentation and measures to be taken to overcome fear of presentation |
| 4 | Determining the presentation topic |
| 5 | Performing audience analysis |
| 6 | Planning the presentation location and timing of the presentation |
| 7 | Presentation types and deciding on presentation types |
| 8 | Preparation of the presentation speech (introduction-development-result) |
| 9 | Preparation of the general presentation plan |
| 10 | Preparation of presentation images |
| 11th | Asking and answering questions in the presentation |
| 12 | Use of voice and body language in the presentation |
| 13 | Preparation of presentation notes and cards |
| 14 | Application examples |

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| **General Competencies** |
| Students are expected to understand the main topics of this course and use it in their fields and applications. |
| **resources** |
| Gürüz, D. and Temel, A. (2010) *Effective Presentation Techniques,* Detay Publishing. |
| **Evaluation System** |
| It is stated in the syllabus at the beginning of the semester. |

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| **WITH PROGRAM LEARNING OUTCOMES****COURSE LEARNING OUTCOMES RELATIONSHIP TABLE** |
|  | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **LO1** | 3 | 3 | 4 | - | 2 | 2 | - | 3 | 4 | 4 |
| **LO2** | 3 | 3 | 4 | - | 2 | 2 | - | 3 | 4 | 4 |
| **LO3** | 3 | 3 | 4 | - | 2 | 2 | - | 3 | 4 | 4 |
| **LO4** | 3 | 3 | 4 | - | 2 | 2 | - | 3 | 4 | 4 |
| **REVENGE: Learning Outputs OP: Program Outputs** |
| **Contribution****level** | **1 Very Low** | **2 Low** | **3 Medium** | **4 High** | **5 Very High** |

Relation of Program Outcomes and Related Course

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **lesson** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| Presentation techniques | 3 | 3 | 4 | - | 2 | 2 | - | 3 | 4 | 4 |

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