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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Course Name** | | **Code** | **Semester** | **T+U** | **Credit** | **ECTS** | | **Presentation techniques** | |  | 3 | 3+1 | 3,5 | 4 | | Prerequisite Courses |  | | | | | | | Language of the Course | Turkish | | | | | | | Type of Course | Compulsory | | | | | | | Course Coordinator |  | | | | | | | Instructor |  | | | | | | | Course Assistants |  | | | | | | | The aim of lesson | To provide students with the necessary theoretical knowledge and practical skills to make successful and effective presentations. | | | | | | | Course Learning Outcomes | At the end of this course, the student;   1. Gains the ability to make presentations, 2. Recognizes and uses presentation tools, 3. Uses body language 4. Makes an effective presentation in front of the community. | | | | | | | Course Content | This course; It covers the important elements for a successful presentation, preparation of the presentation plan, analysis of the audience, oratory, diction, effective use of body language, learning the presentation tools and coping with the excitement of the presentation. | | | | | | | **Weeks** | **Topics** | | | | | | | one | Presentation concept | | | | | | | 2 | Characteristics of a good speaker and a good speaker | | | | | | | 3 | Fear of presentation and measures to be taken to overcome fear of presentation | | | | | | | 4 | Determining the presentation topic | | | | | | | 5 | Performing audience analysis | | | | | | | 6 | Planning the presentation location and timing of the presentation | | | | | | | 7 | Presentation types and deciding on presentation types | | | | | | | 8 | Preparation of the presentation speech (introduction-development-result) | | | | | | | 9 | Preparation of the general presentation plan | | | | | | | 10 | Preparation of presentation images | | | | | | | 11th | Asking and answering questions in the presentation | | | | | | | 12 | Use of voice and body language in the presentation | | | | | | | 13 | Preparation of presentation notes and cards | | | | | | | 14 | Application examples | | | | | |  |  | | --- | | **General Competencies** | | Students are expected to understand the main topics of this course and use it in their fields and applications. | | **resources** | | Gürüz, D. and Temel, A. (2010) *Effective Presentation Techniques,* Detay Publishing. | | **Evaluation System** | | It is stated in the syllabus at the beginning of the semester. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **WITH PROGRAM LEARNING OUTCOMES**  **COURSE LEARNING OUTCOMES RELATIONSHIP TABLE** | | | | | | | | | | | | | | | | |  | **PO1** | | **PO2** | **PO3** | | **PO4** | **PO5** | | **PO6** | **PO7** | | **PO8** | **PO9** | | **PO10** | | **LO1** | 3 | | 3 | 4 | | - | 2 | | 2 | - | | 3 | 4 | | 4 | | **LO2** | 3 | | 3 | 4 | | - | 2 | | 2 | - | | 3 | 4 | | 4 | | **LO3** | 3 | | 3 | 4 | | - | 2 | | 2 | - | | 3 | 4 | | 4 | | **LO4** | 3 | | 3 | 4 | | - | 2 | | 2 | - | | 3 | 4 | | 4 | | **REVENGE: Learning Outputs OP: Program Outputs** | | | | | | | | | | | | | | | | | **Contribution**  **level** | | **1 Very Low** | | | **2 Low** | | | **3 Medium** | | | **4 High** | | | **5 Very High** | |   Relation of Program Outcomes and Related Course   |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **lesson** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** | | Presentation techniques | 3 | 3 | 4 | - | 2 | 2 | - | 3 | 4 | 4 | |