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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Course Name** | | **Code** | **Semester** | **T+U** | **Credit** | **ECTS** | | **Effective Communication skills** | |  | 1 | 2+0 | 2 | 3 | | Prerequisite Courses |  | | | | | | | Language of the Course | Turkish | | | | | | | Type of Course | Field Elective | | | | | | | Course Coordinator |  | | | | | | | Instructor |  | | | | | | | Course Assistants |  | | | | | | | The aim of lesson | student , learning and teaching techniques about information and skill owner is that . | | | | | | | Course Learning Outcomes | This lesson finally student ;  1- Learn the concept and process of communication.  2-Learns effective communication.  3-Learns communication skills. | | | | | | | Course Content | Communication concept and process , effective Contact concept and process , effective your communication in front of obstacles , listening skill , empathy skill and empathetic communication , tums and social influences , persuasion compelling communication ,  effective Contact and emotional intelligence , nonverbal Contact skills , body language / kinetic , personal area use / proxemia and place use , touch by communication / haptic , eye theme and croxemia , eye theme and croxemia | | | | | | | **Weeks** | **Topics** | | | | | | | 1 | Communication concept and Process | | | | | | | 2 | Effective Communication concept and Process | | | | | | | 3 | Effective your contact in front of Obstacles | | | | | | | 4 | Listening skill | | | | | | | 5 | Empathy skill and empathetic Communication | | | | | | | 6 | all and Social Effects | | | | | | | 7 | Persuasion compelling Communication | | | | | | | 8 | Effective Communication and Emotional Intelligence | | | | | | | 9 | Tacit Communication skills | | | | | | | 10 | Body Language / Kinetic | | | | | | | 11 | Personal Space Use / Proxemia and Place Use of | | | | | | | 12 | Do not touch By Communication / Haptic | | | | | | | 13 | Eyelash contact and croxemia | | | | | | | 14 | Social in life Behaviour Rules , Etiquette and Kindness | | | | | |  |  | | --- | | **General Competencies** | | from students this your lesson mother their subjects their understanding and fields with in applications their use expected . | | **resources** | | Effective Communication Skills , Istanbul University Open And Afar Education Faculty , Partner lesson Section Authors  Sezer N. *(1st,2nd,3rd,4th,5th,8th,9th,10th,11th,12th,13th and 14th Chapters )* Karadoğan Doruk SE *( Part 6 and 7 )* | | **Evaluation System** | | It is stated in the syllabus at the beginning of the semester. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | | **WITH PROGRAM LEARNING OUTCOMES**  **COURSE LEARNING OUTCOMES RELATIONSHIP TABLE** | | | | | | | | | | | | | | | | | |  | **PO1** | | **PO2** | | **PO3** | **PO4** | | **PO5** | **PO6** | | **PO7** | **PO8** | | **PO9** | **PO10** | | **PO11** | **PO12** | | **LO1** |  | |  | | 1 | 1 | |  |  | | 3 |  | |  |  | |  | 3 | | **LO2** |  | |  | | 1 | 3 | |  |  | | 3 |  | |  |  | |  | 3 | | **LO3** |  | |  | | 3 | 1 | |  |  | | 3 |  | |  |  | |  | 3 | |  | | **LO: Learning Outputs OP: Program Outputs** | | | | | | | | | | | | | | | | | | **Contribution level** | | | | **1 lot Low** | | | **2 Low** | | | **3 Medium** | | | **4 High** | | | **5 A lot High** | | |   Relation of Program Outcomes and Related Course   |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **lesson** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** | **PO11** | **PO12** | | Effective Communication skills |  |  | 2 | 2 |  |  | 3 |  |  |  |  | 3 | |