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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Dersin Adı** | | **Kodu** | **Yarıyıl** | **T+U** | **Kredi** | **AKTS** | | **Bilgi ve İletişim Teknolojisi** | |  | 1 | 1+2 | 2 | 3 | | Ön koşul Dersler |  | | | | | | | Dersin Dili | Türkçe | | | | | | | Dersin Türü | Zorunlu | | | | | | | Dersin Koordinatörü |  | | | | | | | Dersi Veren |  | | | | | | | Dersin Yardımcıları |  | | | | | | | Dersin Amacı | Bu ders öğrencilere, bilişim olanaklarını kullanarak kendini geliştirmek ile ilgili yeterliklerin kazandırılmasını amaçlar. | | | | | | | Dersin Öğrenme Çıktıları | 1. Bu dersin sonunda öğrenci; 2. Bilgisayar ve donanımlarını tanır. 3. Kelime işlemci programını kullanır. 4. Excel programını kullanır. 5. Sunu programı ile işlevsel sunular hazırlar. 6. Çalışma hayatında ortaya çıkan temel bilgi teknolojileri sorunlarını teşhis edip,temel düzeyde yapıcı ve çözümleyici öneriler getirir. | | | | | | | Dersin İçeriği | Bilgisayar Temel Kavramları, İnternet ve Servisleri, Windows 7, Ms Word, Ms Excel, Ms Powerpoint | | | | | | | **Haftalar** | **Konular** | | | | | | | 1 | Genel Kavramlar | | | | | | | 2 | İşletim Sistemi ve Dosya Yönetimi | | | | | | | 3 | Bilgi ve İletişim | | | | | | | 4 | Google Servisleri (Mail, Takvim, Doküman, Günlük) | | | | | | | 5 | Ms Powerpoint Programı | | | | | | | 6 | Ms Powerpoint Programı | | | | | | | 7 | Ms Powerpoint Programı | | | | | | | 8 | Ms Word Programı | | | | | | | 9 | Ms Word Programı | | | | | | | 10 | Ms Word Programı | | | | | | | 11 | Ms Excel Programı | | | | | | | 12 | Ms Excel Programı | | | | | | | 13 | Ms Excel Programı | | | | | | | 14 | Ms Excel Programı | | | | | |  |  | | --- | | **Genel Yeterlilikler** | | Öğrencilerden bu dersin ana konularını anlamaları ve alanları ile uygulamalarında kullanmaları beklenir. | | **Kaynaklar** |  |  | | --- | | Sökmen, A. (2012), Bilgi ve İletişim Teknolojileri, Ankara, Detay Yayıncılık | | **Değerlendirme Sistemi** | | Dönem başında ders izlencelerinde belirtilir. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **PROGRAM ÖĞRENME ÇIKTILARI İLE**  **DERS ÖĞRENİM ÇIKTILARI İLİŞKİSİ TABLOSU** | | | | | | | | | | | | | | | | | |  | **PÇ1** | | **PÇ2** | **PÇ3** | | **PÇ4** | **PÇ5** | | **PÇ6** | **PÇ7** | | **PÇ8** | **PÇ9** | | **PÇ10** | **PÇ11** | | **ÖÇ1** | 1 | | 1 | 2 | | 2 | 2 | | 2 | 1 | | 2 | 5 | | 1 | 1 | | **ÖÇ2** | 1 | | 1 | 2 | | 2 | 2 | | 2 | 1 | | 2 | 5 | | 1 | 1 | | **ÖÇ3** | 1 | | 1 | 2 | | 2 | 2 | | 2 | 1 | | 2 | 5 | | 1 | 1 | | **ÖÇ4** | 1 | | 1 | 2 | | 2 | 2 | | 2 | 1 | | 2 | 5 | | 1 | 1 | | **ÖÇ5** | 1 | | 1 | 2 | | 2 | 2 | | 2 | 1 | | 2 | 5 | | 1 | 1 | | **ÖÇ: Öğrenme Çıktıları PÇ: Program Çıktıları** | | | | | | | | | | | | | | | | | | **Katkı**  **Düzeyi** | | **1 Çok Düşük** | | | **2 Düşük** | | | **3 Orta** | | | **4 Yüksek** | | | **5 Çok Yüksek** | | |   Program Çıktıları ve İlgili Dersin İlişkisi   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Ders** | **PÇ1** | **PÇ2** | **PÇ3** | **PÇ4** | **PÇ5** | **PÇ6** | **PÇ7** | **PÇ8** | **PÇ9** | **PÇ10** | **PÇ11** | | Bilgi ve İletişim Teknolojisi | 1 | 1 | 2 | 2 | 2 | 2 | 1 | 2 | 5 | 1 | 1 | |